

Accessing your Membership Card

1. Go to Assemble Sports Archery login (<u>https://account.archery.assemblesports.io/login</u>) and login to your account or create an account with Assemble if you haven't already.

ARCHERY	Once logged in you will be taken to t "Dashboard" page. (see below)	
	Dashboard	
Email Type here	Below are all the member profiles belonging to this account. If you do not have one yet, click on Add Member to find previous profile or register a new profile. Once created, you can view a profile's information and registrarian bistory by clicking on View. To register	
Email is required Password	a profile to an event or a membership, click on Register	
Type here	Primary Profile 🜒	
Login	Date of Birth: 21/05/20 Gender: Male	
Forgotten password?	Mobile: +61	
Create New Account	View Register	

2. Once you are on your Dashboard page click on "View" under the primary profile to access your membership card. Once open click on "Registration History".

Try Beta Mode	Try Beta Mode	Ξ
C Profile On this screen you can view current member contact information and registration history. Note: Names and DOB are non-editable after the member has been created.	C Profile On this screen you can view current member con information and registration history. Note: Name non-editable after the member has been created	tact s and DOB are I.
< Member Profile Registration History >	Member Profile Registration	History >
	Entity	Seasc
	> QRE - Apr - Sat 9am	2024
Upload	> John Burton Memorial	2024
Personal Details	> Senior	



3. Use the slider below the lowest "Entity" to slide across all information until you can see "Entity Type" and "Operations". If you have multiple lines take note of the "Entity Type" and use the correct line marked as "Membership".

Try Beta I	Mode		
C Profile On this screen you can vi information and registrat non-editable after the m	iew current member contact tion history. Note: Names and DOB are ember has been created.		
< Member Profile	Registration History >	Adelaide Archery Club	
Event	*	ARCHERY SA	
Event	Download Membership Card	Legacy Membership Membership Details Member Type: Senior Name: Casey Isles	
Membership	Download as PDF Download as PNG	Season: 2024 Member ID: 61504(9) Exp: 23/10/2024 Member Number: 204/ 5 DOB: 21/05/200 DOB: 21/05/200	

4. Click on the card icon and choose which format you would like your membership card to be downloaded. PDF might be used if you would like to print this yourself or a PNG as a picture can be saved and stored on your phone, which is recommended.

If you have any further technical questions, please contact the below contact:

Casey Isles Database / LMS Administrator Archery Australia

E – <u>Support@archery.org.au</u> P - +61 451 933 850

